

## **Editorial Board**

### **Tasks and responsibilities**

The **Editorial Board** of the Journal has a structure consistent with the standards for scientific journals and consists of: **Technical Management Team** (the Editor-in-Chief, the Deputy Editor-in-Chief, Secretary and Industrial contact), the **Scientific Editorial Team**. Additionally the **Scientific Committee** and the **Advisory Committee** are supporting Editorial Board in its activity. Tasks and responsibilities are compiled below.

#### **Editor-in-Chief**

- ensuring the attainment of Journal objectives,
- acquiring substantive content published in the Journal,
- verification process of scientific quality content in papers submitted for publication,
- promoting Journal among potential recipients,
- enhancing the scientific value of the Journal through acting in accordance with recognized publishing standards for scientific publications.

#### **Deputy Editor-in-Chief**

- organizing the work of Editorial Office,
- timely issuing of individual numbers,
- supervising the publishing process,
- supervising over the work of external entities supporting the work of the Editorial Office,
- conducting editorial activities in accordance with the provisions of the press law and other regulations.

#### **Secretary**

- determining the final versions of papers with their authors.
- interfere in the content sent by the authors to obtain the proper quality of the publication,
- obtaining authorization before publishing the content.

#### **Industrial contact**

- cooperation with companies,
- promotion of the Journal among professional groups related to civil engineering.

#### **Scientific Editorial Team**

- supporting the editor-in-chief in the verification process of the articles scientific value,
- setting strategic directions for the development of the Journal,
- cooperation with the editor-in-chief and deputy editor-in-chief in the implementation of the Journal's goals,
- supporting the editor-in-chief in carrying out the internal review process, submitting recommendations regarding the qualifications of articles for printing or rejecting them after receiving an external review of the reviewed article.
- verification of statistical methods used in published contents.

The Scientific Editorial Team comprise the Chairman of the Scientific Committee among its members in order to coordinate cooperation between these two bodies.

#### **Scientific Committee**

- supervising the scientific level of the journal,
- assessing the substantive level of the submitted papers.
- appointing, in consultation with the editors, the leading subject of the issue and supervising their implementation,
- popularizing the Journal among the scientific community.

#### **Advisory Committee**

- Giving suggestions for further development of the journal,
- Preliminary assessing, if necessary, the substantive level of the submitted papers.